

## **Guidelines for submission of Subject Expert Group (SEG) proposals under Sustainable Agriculture System (SAS)**

- The proposal should have well-defined problem statement with adequate rationale, why the project is needed and what it aims to achieve.
- The outcome indicator must emphasize upon the direct effect/impact of the project on the intended beneficiaries in the adopted villages/society.
- Justification of gap in availability of appropriate solutions, for which the proposal has been prepared, should be specified with adequate evidence. Repetitive works should be avoided until and unless the proposal aims at refinement/customization of available solution/innovation/technology.
- The proposal should spell out specific, measurable, achievable, relevant, and time-bound objectives.
- The detailed plan of action and methodology to achieve objectives along with key milestones and project timeline should be provided.
- The duration of the project should be limited to a maximum of 6 months.
- Proposals aiming at implementation of innovations in villages should specify the target population, mechanism of engagement of communities and stakeholders, approaches of convergence with other agencies, areas of capacity building, and monitoring and evaluation indicators.
- Visual representation (e.g., Gantt chart) of project phases would be appreciated.
- The qualifications and relevant experience and expertise of the team should be mentioned.
- A detailed breakdown of costs should be mentioned. The proposal should also mention the potential sources and amount of additional fund being explored for the project proposal.
- The cost of the project should be mentioned as per UBA norms (maximum Rs. 1.0 Lakh for Technology Development and Rs. 0.50 Lakh for Technology Customization).
- The mechanism of withdrawal of the project from the villages/communities as well as sustainability of the endeavours must be specified.
- Handing over of technology/ products/machineries developed, customized or popularized to the communities under the project should be done to create community asset with democratic principle through engagement of farmers' groups/panchayat officials. The mechanism and guidelines for their sustainable use, accessibility, and maintenance should be framed.
- The proposal should also specify how the proposal will enhance learning of rural systems among students and faculty.